



Terms and Conditions

Please read carefully the terms and conditions set out below and sign the enrolment form to confirm that you accept these terms.

- * KEW Dance Academy runs 3 terms of 10 weeks per year. These dates will (wherever possible) coincide with school term dates.
- * In the event that the regular teacher is unavailable, a suitable replacement will be arranged.
- * In the event that a lesson has to be cancelled, an alternative date will be arranged.
- * Fees are paid on a termly basis, in advance and must be paid by the 3rd week of term. Fees paid later than this date will incur a 10% surcharge unless prior arrangements have been made with Miss Kerry.
- * Fees are non-refundable.
- * Cancellation of any lessons must be given in writing before half term of the student's final term. Failure to do this will result in a terms fees being charged.
- * Correct uniform must be worn at all times, including hair up neatly and no jewelry.
- * Any injuries, illnesses or medical conditions should be disclosed on the enrolment form. Please call or come in to see the class teacher if there are any special requirements you feel we could put in place.
- * Examinations are non-compulsory. Children will be entered into examinations at the discretion of their class teacher and decisions to move a child up to the next grade without taking examinations will also be at the discretion of the class teacher. These decisions will always be discussed with parents, and please speak to Miss Kerry if you are unhappy with any decisions that have been made.
- * Photographs/videos of classes or show rehearsals, as well as performances may be used for promotional material for KEW Dance Academy. Please inform Miss Kerry in writing if you do not wish your child to be included in this.
- * Parents/guardians will be invited to watch classes at selected times throughout the year. Parents are kindly asked not to watch through the windows at other times as this can be distracting for the children. Please speak to Miss Kerry if you would like to make special arrangements to watch a class.
- * KEW Dance Academy does not take any responsibility for any items brought to the school, therefore it is advisable for children not to bring any valuables with them.
- * Parents/guardians are responsible for children until the start of the lesson and immediately afterwards (unless prior arrangements have been made with Miss Kerry).

* Please keep us updated if you have any changes in the details you have provided to KEW Dance Academy (eg contact or medical details).